

The Pre 1940 Morris Register Ltd Data Protection Policy

Introduction. The Pre 1940 Morris Register Ltd (The Club) is exempt from the requirement to notify under the Data Protection Act 1998. For transparency in how the Club manages and processes members' data, the following is the club's non-statutory Data Protection Policy.

1. The Club will collect from members such data that is necessary for the management of the club. This will normally include name, address, email address, telephone number, details of eligible Morris vehicles owned, and, where the member opts to pay by direct debit, the name and address of their bank, and the account number and sort code. The club will not use or sell members data for commercial purposes, and will take all reasonable precautions to avoid the theft of members' data.
2. A member's bank details will be destroyed/deleted as soon as possible within 90 days of the member resigning or ceasing to pay by direct debit.
3. To comply with sections 113 – 120 of the Companies Act 2006, the Club will hold a copy of the "Register of Members" available for inspection at its registered address.
4. To comply with section 121 of the Companies Act 2006, members' data (excluding bank details) will be kept on the "Register of Members" for at least 10 years after they cease to be a member.
5. Thereafter, the members' data will be retained in the "Register of Members". If a member of the Club wishes to contact members or former members of the Club who previously owned their Morris vehicle, the name and approximate location will be provided.
6. Any other request for data about current or previous members will be handled by an authorised member of the club's National Committee, who will write to the (former) member providing details of the person who has requested the information, and leaving it to the discretion of the (former) member whether or not he/she makes contact with the enquirer.
7. Members' name, approximate location i.e. county or country, first half of post code, phone number, email address and vehicle details will be published in the Club Magazine on joining. Members full address and vehicle details will be included in the "Members' Vehicle Register", which is made available to members only. A member may opt at any time to have any or all of their data withheld by notifying the membership secretary. On ceasing to be a member, the full address and vehicle details will be removed from the "Members' Vehicle Register".